



Instructions for Customers Digging Their Own Ditch for Service

- 1) Dig ditch as laid out by Tri-State EMC Engineer
 - A) Direction – straight as possible with no sharp bends
 - B) Depth – Secondary/Service Voltage – 36” minimum
 - C) No Obstructions – Tri-State EMC employees will not crawl under porches, decks, or other obstructions to provide installation of service wires

- 2) In order to vertically enter the meter base, someone other than Tri-State EMC personnel must make sure that concrete footing has been properly prepared or chipped away.

- 3) **BEFORE DIGGING**, customer must complete the following:
 - A) Pay all charges required
 - B) Inspection completed and submitted to Tri-State
 - C) All Contracts, Easements and other paperwork completed
 - D) Contact the Operating Superintendent before digging at 706-492-3251 between 7:15 AM and 8:15 AM, Monday – Friday
 - E) When ditch is complete call the Operations Superintendent at the above number and above hours to schedule an inspection of the ditch and expected time for the job to begin

Tri-State EMC Engineer

Customer or Customer's Representative

Date